

Attendance – Covid-19 Appendices

Appendix B – Attendance Post 1st June 2020

The following applies to all classes for which the school is open:

- As per the Department of Education guidelines, fines for non-attendance have currently been suspended, however, we will still be adhering to our school attendance policy.
- We will require notification of any non-attendance due to illness, etc. prior to 8:30am that day. Any child that does not attend, where notification has not been received, will be contacted in the usual manner.
- If you have decided you do not want your child to return to school or are shielding, you must put this in writing to the school office – admin@maplecross.herts.sch.uk.
 - We still have a duty of care and you will also need to contact the school every Monday by leaving an answer phone message on 01923 770909, Option 1.
- If your child or a family member is displaying symptoms of Coronavirus, your child must not attend school. You must notify us as you would for any illness and follow the government guidance on isolation.
- Doors Open/Registration times and procedures are subject to change to ensure social distancing of pupils, parents/carers & staff. Parents/Carers will be notified of all such changes by email.
- School will be closed to all pupils (except key worker children) on Fridays.

Appendix C – Marking the Registers Post 1st June 2020

The DfE is providing further guidance shortly on how we should to record attendance in the registers following school reopening on 1st June 2020 under Covid-19 restrictions. We will follow this guidance once issued.